

SFA Financial Management System (FMS) Project
Contract Status Report (Monthly)
January 1, 2000 – January 31, 2000

I. Progress against Planned Tasks (1/1/00 – 1/31/00)

Planned Tasks	Results
<ul style="list-style-type: none"> ◆ Conduct Financial Management System (FMS) Integrated Product Team (IPT) Kickoff Meeting. 	<ul style="list-style-type: none"> ◆ Conducted FMS IPT Kickoff Meeting (January 4, 2000); conducted preliminary IPT meeting immediately following.
<ul style="list-style-type: none"> ◆ Initiate coordination with other initiatives (e.g., scope, inter-dependencies) 	<ul style="list-style-type: none"> ◆ Participated in cross-IPT discussion on CDS functionality and its place in the Direct Loan architecture ◆ Met with FFEL representatives to discuss current status of Forms2000 development. ◆ Met with technical architecture team to discuss roles, responsibilities and coordination.
<ul style="list-style-type: none"> ◆ Define SFA Accounting Code Classification Structure (ACCS). 	<ul style="list-style-type: none"> ◆ Discussed current segments in ED CFO ACCS structure with Core Team. ◆ Identified possible 11-segment SFA ACCS structure; began discussions within Core Team.
<ul style="list-style-type: none"> ◆ Begin to formalize FMS Data and Application/ Interface Design & Architecture. 	<ul style="list-style-type: none"> ◆ Organized approach to contact SFA personnel to solicit information on current interfaces, systems configuration, etc. ◆ Obtained documentation on current interfaces, systems configuration from SFA personnel. ◆ Developed draft Transaction Mapping matrix, detailing level of data detail envisioned throughout financial management framework. ◆ Initiated development of Application/Data Architecture diagrams.
<ul style="list-style-type: none"> ◆ Finalize agenda/approach/schedule for functional design requirement sessions. 	<ul style="list-style-type: none"> ◆ Outlined scope of design meetings needed; drafted purpose/topics/audience of each meeting. ◆ Conducted initial To-Be (Business Process) Design meeting (Outlays to Schools). ◆ Verified subset of requirements in Outlays to School Business Process with cross-program representatives. ◆ Identified possible areas in which to refocus project approach to address team concerns. ◆ Postponed future design meetings until revised approach could be developed.
<ul style="list-style-type: none"> ◆ Begin finalizing approach/major tasks for the Implementation Planning subtask. 	<ul style="list-style-type: none"> ◆ Met with SFA personnel to discuss Development Environment components required for FMS pilot implementation. ◆ Reviewed AC/Oracle estimating model and determined potential estimating factors which will be required.
<ul style="list-style-type: none"> ◆ Conduct walkthroughs of pilot implementation options 	<ul style="list-style-type: none"> ◆ Developed first draft of pilot implementation options for LEAPP and FFEL(GA). ◆ Discussed draft implementation options within Core Team.

**SFA Financial Management System (FMS) Project
Contract Status Report (Monthly)
January 1, 2000 – January 31, 2000**

Planned Tasks	Results
♦ Train Core Team on Oracle application and capabilities.	♦ Participated in Oracle Federal Financials training sessions (1/10 – 1/14). ♦ Obtained further understanding of functions and capabilities of Oracle application.
♦ Develop FY2000 Business Case document for the FMS project.	♦ Helped develop draft FY2000 Business Case for submission to Executive Sponsor.
♦ Review final detailed Project Plan with client management, IPT team members and Executive Sponsor.	♦ Assessed current project status and percent completed to date with Core Team. ♦ Discussed updates to project plan task list (with estimated start and end dates) to ensure that final deliverable dates will be met. ♦ Began updates to project plan to incorporate current list of remaining tasks/timeframes.

II. Activities Planned for Next Period (2/1/00 – 2/29/00)

Planned Activities
<ul style="list-style-type: none"> • Deliver FMS Conceptual Design Deliverable (due date: February 28, 2000). • Finalize project plan (tasks/timeframes) with Team Lead and Executive Sponsor. • Complete Information Assessment/deliverable review to determine any remaining requirement areas. • Continue to finalize data requirements (interface design, transaction mapping matrix, review as-is documentation, identify any missing information, hold discussions with contractor staff, etc.). • Finalize segments of SFA ACCS, communicate proposed structure to ED CFO. • Identify business scenarios to show during Core Team solution demonstration; conduct demonstration. • Finalize FMS Phasing Approach • Determine SFA FMS standards (such as development tools, testing tools, security, training, etc.) • Implement technical environment (such as Oracle Application requirements, supporting architecture requirements, telecommunications requirements) • Formalize communication/coordination with other IPT teams (Common Origination, Direct Loan Servicing Re-engineering, Organizational Transformation, Technical Architecture). • Issue task order for Pilot Implementation.

**SFA Financial Management System (FMS) Project
Contract Status Report (Monthly)
January 1, 2000 – January 31, 2000**

III. Issues Needing Management Attention (as of 1/31/00)

The following section is intended to inform management and team members about project risk areas and their potential consequences. Risks are evaluated in terms of their potential impact on meeting the target completion date (**schedule**), increasing project costs (**cost**), and/or decreasing quality of deliverables (**quality**).

RISK	SYMPTOMS	RESPONSES	Severity of Impact	Probability of Occurrence	Ability to Control	DATE Reduced by 50%	DATE Complete	Resp
1. Project schedule dates will be missed for Conceptual Design phase	<ul style="list-style-type: none"> Contract not approved/signed between Andersen Consulting and Oracle as of 1/31/00 	<ul style="list-style-type: none"> 	High	High	Med			Contract team

IV. Progress against Schedule

Please see the attached Microsoft Project Workplan, which shows the FMS project schedule and progress as of January 31, 2000. Please note that this workplan is currently being reviewed/updated by the project team to reflect changes/additional tasks identified during recent project team discussions.

V. Resource Status

Current Contractor Resources - FMS Team

NAME	ORG'N
Aldridge, Cynthia	AC
Dowling, Scott	AC
Rezash, Dave	AC
Irani, Nahid	AC
Beck, Tom	Oracle
McCann, Brian	Oracle
Jordan, Sherri	Oracle
Toffey, Anne	Oracle
Lohr, Pat	Oracle
Devereaux, James	Oracle